

Columbia Conservation District  
Regular Supervisor Meeting  
October 9<sup>th</sup>, 2024  
Dayton, Washington 99328

Members and Guests Present: **Supervisors:** Tye Knebel, Charlie Mead (acting Chair), Zane Patton;  
**Staff:** Aneesha Dieu; **Guests:** Diane Patton, Ryan Rundell; Members and Guests Present Online:  
**Supervisors:** none **Staff:** Lance Horning **Guests:** none.

Acting Chairman Charlie Mead called the meeting to order at 7:05 p.m. A **quorum was present.**

**Minutes: Zane Patton moved to approve the September 11th, 2024 board meeting minutes as amended. Tye Knebel seconded the motion. Motion carried.**

Treasurer's Report: as of October 9 <sup>th</sup> , 2024	BEW Checking	\$ 323,500.87
	BEW Savings	\$ 283,883.76
	Banner DDA	\$ 522,381.43
	Petty Cash	\$ <u>15.00</u>
		\$1,129,781.06

**Bills: Tye Knebel moved to approve October vouchers #9159 through #9173 with ACH payment for purchasing card expenses totaling \$263,496.59 and payroll ACH payments for retirement and taxes totaling \$26,161.45 for a grand total of \$289,658.04. Zane Patton seconded the motion. Motion carried.**

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Auditor

**GUEST:** none

**FIELD OFFICE REPORTS:** none

**OLD BUSINESS:**

1. Engineering Report – Lance Horning – see attachment
2. District Manager – Aneesha Dieu - see attachment

**NEW BUSINESS:**

1. Local Burn Authority:  
**Tye Knebel moved to approve the contract with Columbia County for Local Burn Authority. Zane Patton seconded the motion. Motion carried.**
2. Anchor – MS-14 SOW & RCO Grant Round :  
**Zane Patton moved to approve Anchor's MS-14 SOW and the CCD entering the FY25 RCO Grant Round. Tye Knebel seconded the motion. Motion carried.**
3. Producer Meeting:  
**Zane Patton moved to approve January 16<sup>th</sup>, 2025 as our annual producer meeting date. Tye Knebel seconded the motion. Motion carried.**
4. Election – District Elections Officer:  
**Tye Knebel moved to approve Aneesha Dieu as the Districts Election Office for 2025. Zane Patton seconded the motion. Motion carried.**
5. Election – Policy for Elected Supervisor (recruiting):

**Zane Patton moved to approve no changes to the Elected Supervisor (recruiting) policy. Tye Knebel seconded the motion. Motion carried.**

6. Election – Resolution to Hold an Election:

**Tye Knebel moved to approve Resolution No. Election 2024-001. Zane Patton seconded the motion. Motion carried.**

7. MOU Update with Pomeroy for Burn:

**Zane Patton moved to approve the updated MOU with Pomeroy for burn permits. Tye Knebel seconded the motion. Motion carried.**

8. ILA Agreement:

Tabled – November Meeting

9. Amendment to F&R Construction Contract:

**Zane Patton moved to approve Amendment #4 to the F&R Construction Contract. Tye Knebel seconded the motion. Motion carried.**

10. Equipment Usage Policy:

Tabled for December's meeting

11. Other: None

**Public Comment:** None

**Executive Session:** Employee Performance Review

**RCW 42.30.110(1)(g)**

**Summary of Motions Made:**

1. Moved and seconded to approve the September 11th, 2024 board meeting minutes as amended. Motion carried.
2. Moved and seconded to approve October vouchers #9159 through #9173 with ACH payment for purchasing card expenses totaling \$263,496.59 and payroll ACH payments for retirement and taxes totaling \$26,161.45 for a grand total of \$289,658.04. Motion carried.
3. Moved and seconded to approve the contract with Columbia County for Local Burn Authority. Charlie Mead seconded the motion. Motion carried.
4. Moved and seconded to approve Anchor's MS-14 SOW and the CCD entering the FY25 RCO Grant Round. Motion carried.
5. Moved and seconded to approve January 16<sup>th</sup>, 2025 as our annual producer meeting date. Motion carried.
6. Moved and seconded to approve Aneesha Dieu as the Districts Election Office for 2025. Motion carried.
7. Moved and seconded to approve no changes to the Elected Supervisor (recruiting) policy. Motion carried.
8. Moved and seconded to approve Resolution No. Election 2024-001. Motion carried.
9. Moved and seconded to approve the updated MOU with Pomeroy for burn permits. Motion carried.
10. Moved and seconded to approve Amendment #4 to the F&R Construction Contract. Motion carried.

**NEXT MEETING:** November 13th, 2024 @ 6 pm

**ADJOURNMENT:** 8:09 p.m.

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Clay Hutchens, Chairman

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Cody Chapman, Secretary