Columbia Conservation District

Regular Supervisor Meeting

December 11th, 2024

Dayton, Washington 99328

Members and Guests Present: **Supervisors**:Clay Hutchens, Tye Knebel, Charlie Mead; **Staff**: Aneesha Dieu; **Guests:** Diane Patton, Justin Gagnon; Members and Guests Present Online: **Supervisors**: Zane Patton **Staff**: none **Guests**: none.

Chairman Clay Hutchens called the meeting to order at \_6:03\_\_\_ p.m. A **quorum was present**.

**Minutes: Charlie Mead moved to approve the November 13th, 2024 board meeting minutes as amended. Tye Knebel seconded the motion. Motion carried.**

Treasurer’s Report: as of December 11th, 2024 BEW Checking $ 287,806.85

 BEW Savings $ 283,931.21

Banner DDA $ 526,480.11

Petty Cash $ 40.00 $1,098,258.17

**Bills: Tye Knebel moved to approve the December vouchers #9189 and #9191 through #9208 with ACH payment for purchasing card expenses totaling $125,095.12 and voucher #9190 payroll ACH payments for retirement and taxes totaling $22,051.13 for a grand total of $147,146.25. Charlie Mead seconded the motion. Motion carried.**

 Tye Knebel, Auditor

**GUEST:** none

**FIELD OFFICE REPORTS:** Aneesha Dieu passed along Rachel Wieme’s invitation to Wheat Academy January 24th, 2025.

**OLD BUSINESS**:

1. Engineering Report – Lance Horning – see attachment (not present)
2. District Manager – Aneesha Dieu - see attachment

**NEW BUSINESS**:

1. Patton Business Contract:

**Charlie Mead moved to approve the contract with Patton Business Services, LLC for 2025. Tye Knebel seconded the motion. Zane Patton abstained. Motion carried.**

1. Annual Producer Meeting:

Discussion was had regarding the January 16th 2025 annual producer meeting. What style the board would like to see. Aneesha Dieu expressed the desire to freshen up the meeting a bit with a new combination of presentations, timeline, possible pesticide credits, door prizes. The board felt changing the time frame and pesticide credits were too much this year. Would like to see how the symposium/networking hour works, having one main presenter, updates from local agencies, and lunch. Also, the door prizes if there was time to get things together. Meeting will still start at 8 am will elections opening

1. Other: Marshall Irrigation Project – Final Approval for Payment:

**Charlie Mead motioned to approve the payment for the Marshall Irrigation Project. Tye Knebel seconded the motion. Motion carried.**

**Public Comment:** None

**Executive Session: Employee Performance Review RCW 42.30.110(1)(g)**

None

Summary of Motions Made:

1. Moved and seconded to approve the November 13th, 2024 board meeting minutes as amended.Motion carried.
2. Moved and seconded to approve the December vouchers #9189 and #9191 through #9208 with ACH payment for purchasing card expenses totaling $125,095.12 and voucher #9190 payroll ACH payments for retirement and taxes totaling $22,051.13 for a grand total of $147,146.25. Motion carried.
3. Moved and seconded to approve the contract with Patton Business Services, LLC for 2025. Motion carried.
4. Moved and secondedto approve the payment for the Marshall Irrigation Project. Motion carried.

NEXT MEETING: January 8th, 2025 @ 6 pm

ADJOURNMENT: 7:27 p.m.

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Clay Hutchens, Chairman Zane Patton, Secretary